



Please fill in the whole form including official use box using a ball point pen and send it to:

Surrey Sports Park Ltd  
University of Surrey  
Richard Meyjes Road  
Guildford  
Surrey  
GU2 7AD

### Instructions to your Bank or Building Society to pay by Direct Debit

Service User Number

6	9	6	9	9	6
---	---	---	---	---	---

Name(s) of account holder(s)

**FOR SURREY SPORTS PARK LTD OFFICIAL USE ONLY**  
This is not part of the instruction to your bank or building society.

- ID Produced
- Driving Licence
- Passport
- Utility Bill

Bank or Building Society Account Number

--	--	--	--	--	--	--	--	--	--	--	--	--

Branch Sort Code

--	--	--	--	--	--

#### Instructions to your Bank or Building Society

Please pay Surrey Sports Park Ltd Direct Debits from the account detailed on this instruction subject to the safeguards assured by The Direct Debit Guarantee. I / We understand that this instruction may remain with Surrey Sports Park Ltd and, if so, details will be passed electronically to my / our Bank/Building Society.

Name and full postal address of your bank or building society

To: The Manager	Bank/Building Society
Address	
Postcode	

Signature(s)
Date

Reference

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

**Bank and Building Societies may not accept Direct Debit Instructions for some types of account.**

This guarantee should be detached and retained by the payer.

#### The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Surrey Sports Park Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Surrey Sports Park Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Surrey Sports Park Ltd or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society  
- If you receive a refund you are not entitled to, you must pay it back when Surrey Sports Park Ltd asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.



## APPLICATION PACK

**1 Book an Assessment:** Assessments must be booked through our Swim Academy team to determine your own/your child(ren)'s present swimming ability by calling 01483 686980 or emailing [swimacademy@surrey.ac.uk](mailto:swimacademy@surrey.ac.uk). Please note, all applicants are required to carry out this assessment prior to joining the Swim Academy. Assessment days take place on Wednesdays at 17.45-18.00 and Fridays at 17.15-17.45.

**2 Attend the Assessment:** Please inform Front of House upon arrival for the assessment, who will direct you to the swimming pool where you will meet the swimming instructor.

**3 During the Assessment:** At the assessment you will be notified of the stage you/your child(ren) should join the Swim Academy at. Visit [surreysportspark.co.uk/swimacademy](http://surreysportspark.co.uk/swimacademy) to view the class timetables

**4 Complete the Application Form:** Please fill out the enclosed application booklet, including membership details, medical information and direct debit form. Once completed, please return the booklet to Front of House. Terms and Conditions can be found online at [surreysportspark.co.uk/swimacademy](http://surreysportspark.co.uk/swimacademy).

**5 Confirmation:** You will receive an email confirmation of your/your child(ren)'s enrolment onto the Swim Academy, alongside the day, time and start date of the lessons.



